

## **WASATCH FIGURE SKATING CLUB**

### **BOARD MEETING MINUTES - MAY 29, 2019**

Meeting called to order at 4:30pm at the Ice Sheet

Attendees: JoAnn Hollenbeck, Vicky Elizondo, Hillaury Saravia, Tracy Douglas, Cheryl Lee, Natalie Naluai, Dora Skeen

Minutes for the April 17, 2019 and May 1, 2019 Board Meetings were approved.

#### **2019-20 Schedule:**

Club Ice and Hospitality Schedule

Club ice is from 4:30-5:30pm on the Wednesdays listed below:

September 4, 11, 18, 25 - 2019

Opening Social and SafeSport Training is September 4

Junior Board Party location and date are to be determined

Celebrate July, August, September Birthdays

October 2, 9, 16, 23, 30

Halloween Show is October 26

Halloween Party is October 30 with Learn-to-Skate

Celebrate October and November Birthdays

November 6, 13, 20, 27

The Classic Competition/Test session will be on November 9 & 10

December 4, 11, 18

The Holiday Party is December 18 with club members only

Celebrate December and January Birthdays

January 8, 15, 22, 29 - 2020

February 5, 12, 19, 26

March 4, 11, 18, 25

April 1, 8, 15, 22, 29

Launch Party to be determined

Rehearsal Dinner is April 15

The Spring Show is April 17 & 18

May 6, 13, 20

Closing Social is May 13

Celebrate May and June Birthdays

Open Issues: Should we have a Valentine's Day Party and celebrate February, March, April Birthdays on February 12, 2020? What are we going to do to celebrate the club's 25th anniversary? Tracy and Cheryl will coordinate with ice sheet to confirm schedules

**Membership:**

Board approved to pay club memberships for Assistant Secretaries and Treasurers.

Board Positions were determined:

President - JoAnn Hollenbeck

Vice President - Cheryl Lee

Treasurer - Dora Skeen

Assistant Treasurer - Hillaury McShane

Secretary - Natalie Naluai and Cheryl Lee will assist/train

Sanctions - Vicky Elizondo and Tracy Douglas

Volunteer Positions were recommended:

Membership - Vicky Elizondo will process applications up to June 30, 2019. Jenni Francl to help after that.

Testing - Tracy Douglas and Connie Malan will assist/train

Hospitality - Tina Chen and Rachelle Rose, and Cheryl Lee will assist/train

Skate Swap - Bridget Johnson and Cheryl Lee will assist/train

Medical - Kate

Public Relations - Hillaury Saravia

SafeSport - Allan and JoAnn Hollenbeck and Cheryl Lee will assist/train

Junior Board - Leticia Ahrensback

Technical Support - Mark and Paul Jensen, James Olsen

Volunteer Coordinator - Hillaury Saravia and Kate

Interclub - Hillaury Saravia and JoAnn Hollenbeck and Vicky Elizondo will assist/train

Open Issues: Who is in training for membership? Who is second person for Skateswap, Public Relations, Junior Board? What is Kate's last name? Who is third person for SafeSport? Vicky to forward Interclub emails to Board, notify USFSA regarding new board members and positions and assign google drive assignments accordingly. Procedures for all positions need to be documented. Cheryl to ask Donna Parada for the volunteer summary.

**Spring Show Followup:**

Board clarified the show payment schedule for the coaches. This supersedes the meeting minutes for February 13, 2019. The new payment schedule is:

\$500.00 total for show director if only one person. This total includes creating show numbers.

\$600.00 total for show directors, \$300.00 to each co-director. This total includes creating show numbers

\$75.00 total per coach creating one or more numbers per show - excluding show director(s)

Open issues: Cheryl to amend February 13, 2019 meeting minutes.

**Next Meeting:**

Will the next meeting be on September 11, 2019 at 5:00pm?